

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, December 13, 2007 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Kelly. Board Members present: Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Directors Engellenner, Goold, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, December 16 at Noon and Monday, December 17 at 6:00 PM on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

CIVILIAN AWARD—(Mette/Lynch):

LIFE SAVING COMMENDATION –
DOUGLAS WIGNER JR.

Douglas Wigner Jr., nine years old, was presented a Life Saving Commendation by Fire Chief Mette in recognition of his heroic actions on November 23, 2007. His selfless and immediate call to 9-1-1 resulted in his father's survival from a life threatening medical condition.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**RONNIE LOTT AWARD**

Brian Rice of Local 522 and Third District Vice President for the California Professional Firefighters stated the Ronnie Lott Award for excellence was given to the three agencies of the Sacramento Metropolitan Fire District, the Sacramento City Fire Department, and the Sacramento Area Fire Fighters Local 522 for their commitment and support of the California Fire Fighters Memorial at the State Capitol every October. He read the inscription on the plaque and presented it to the District for display.

He stated this was his last presentation as President of Local 522. He did not run for re-election and Captain Rich Schmiedt was elected. He felt honored for being able to serve the members of the Union and to work with the elected Board officials, Fire Chief and staff.

Fire Chief Mette and members of the Board commended Brian Rice for his outstanding job and leadership and extended best wishes in future endeavors.

CONSENT AGENDA:**1. Board Meeting Action Summary—November 8, 2007**

- **Board Action:**
Trujillo/Granados—approve the Consent Agenda. ROLL CALL: Directors Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, Goold, absent. Motion carried.

2. Special Board Meeting Action Summary—November 26, 2007

- **Board Action:**
Jones/Granados—approve the Consent Agenda. ROLL CALL: Directors Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, Goold, absent. Motion carried.

ACTION ITEM(S):**1. Resolution of Necessity Hearing to Acquire Certain Real Property or Interest in Real Property by Eminent Domain—(Chavez)**

Deleted.

2. Resolution No. 69-07—Surplus Vehicle Designation—(Beno)

- The Resolution establishes a list of 14 surplus vehicles recommended for removal from the District's permanent vehicle inventory due to age, safety concerns, maintenance costs and/or mechanical condition.
- Staff recommended the Board adopt the Resolution. Once approved, steps will be taken to sell/donate the vehicles as deemed appropriate by the Fire Chief.
- **Board Action:**
Trujillo/Granados—adopt the Resolution.. ROLL CALL: Directors Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, Goold, absent. Motion carried.

3. Next Phase of Air Operations Program Development—(DC Miller)

Deleted.

4. Bid Award—Contract with IT Consultant to Evaluate Technical Services Division—(Slobodnik)

- The Technical Services Division of the Sacramento Metropolitan Fire District has been operating in maintenance mode for several years. The IT consultant's responsibilities will include but not be limited to the evaluation of policies, infrastructure, District applications, inter-departmental relations, staffing requirements and current operating procedures.
- In response to a Request for Bids, the following bids were received:

Company	Hourly Rate	Bid Total
Robert Half International *	\$80/hr \$103/hr	N/A
VIP Consulting	\$116/hr	\$74,450
Pendleton Partners	\$125/hr	\$51,544

*Robert Half International was disqualified for submitting an incomplete bid. Only a brochure with information on the company and two resumes were provided.

- The two remaining companies were evaluated based on compliance with the Request for Bids, technical quality (experience, depth of resources, proposed scope of services) and project hourly rate.

General Counsel Margarita stated a number of factors were reviewed and VIP Consulting was determined to be the most responsible bidder.

Staff recommended the Board award the contract for services to VIP Consulting for \$116 per hour and a proposed overall project cost of \$74,450.

- **Board Action:**
Valley/Granados—approve the staff recommendation. ROLL CALL: Directors Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, Goold, absent. Motion carried.

5. Board Meeting Schedule for Second Meeting in December—(Kelly)

- **Board Action:**
Trujillo/Clark—cancel the second meeting of December 27, 2007. ROLL CALL: Directors Clark, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, Goold, absent. Motion carried.

6. Election of Board Officers—(Kelly)

The election of Board Officers was held with the following results:

President	-	Ray Trujillo
Vice President	-	Thomas J. Lawson
Secretary	-	Greg Granados

PRESENTATION ITEMS(S):

1. Notice to Expend District Funds—Three Type 1 Fire Engines—(Beno)

- The Vehicle Replacement Master Plan for FY 2007/2008 included the purchase of three Type 1 fire engines. The one-page staff report contained a notice of intent to purchase these vehicles using the District's five-year purchase agreement with Pierce Manufacturing. Pierce Manufacturing has offered the same pricing as the previous purchase in FY 2006/2007.

This Engine replacement purchase for \$1,265,069.52 is contained in the 2007/2008 budget.

- Organizations interested in donation of equipment were invited to direct their inquiries to Fred Beno, Fleet Maintenance Manager, for placement on a list maintained in his department.

- **Board Action:**
For information only.

PRESIDENT'S REPORT—(Kelly)

- Congratulated the 17 retiring individuals.
- Congratulated Rick Braziel on his appointment as the new Police Chief for the City of Sacramento.
- Looking forward to joining other directors at the Station 111 Neighborhood Appreciation Dinner and the ribbon cutting ceremony in January – two important events to attend.

FIRE CHIEF'S REPORT—(Mette)

- Fire incident report – 24 working structure and 11 grass fires since the last Board meeting.
- The Inaugural Breakfast for the District's 13 firefighters completing their probationary period was held earlier this week. The Recruit Class 06-02 firefighters, along with their families, attended the ceremony and were presented their helmet shields and district medallions.
- Wednesday, December 19, 2007, from 5:30 p.m. to 7:30 p.m. – Station 111 Appreciation Dinner will be held for the surrounding neighbors for their patience during the construction process.

Saturday, January 12, 2008, from noon to 2:00 p.m. – Station 111 Open House/Ribbon Cutting Ceremony.

Members of the Board were invited to attend both events.

- Tom Horton, Fire Inspector II, and Julie Cole, Public Education Technician, recently attended a training conference in Boston called Remembering When, a program developed by the National Fire Protection Association (NFPA) focusing on fall prevention for older adults. Sacramento Metropolitan Fire District was one of 40 fire departments selected to participate. The trip was primarily funded by an NFPA training grant scholarship and will be utilized in the communities to help prevent fires and falls among older citizens.
- December 12, 2007 – Attended the Rancho Cordova 2x2 Meeting.

- Acknowledged 17 Sacramento Metropolitan Fire District personnel who will be retiring before the end of this month to include:

Deputy Chief Wynn Latta
Assistant Chief Ron Hord
Captain Thomas Briggs
Captain Robert Lyons
Captain Glenn Sadler
Captain Tom Stuart
Engineer Steve Kirk
Firefighter Richard Nida
Master Mechanic Earl Hall, Jr.

Assistant Chief Mike Johnson
Battalion Chief Mark Jacobson
Captain John deGraaff
Captain Henry Ogg
Captain Wayne Smith
Captain Denis Sweeney
Engineer Kevin Schinke
Supervising Inspector Steve Trout

- Wished everyone a Happy Holiday Season.

GENERAL COUNSEL'S REPORT—(Margarita)

- Happy Holidays.
- Thanked the Board, Fire Chief Mette and staff.

COMMITTEE AND DELEGATE REPORTS:

Executive Committee—(Kelly)

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Reported on previous meeting.

Fire Chief Mette stated there are three vendors for the new CAD system with demonstrations to be held prior to the Request for Bids.
- Next Meeting: January 15, 2008 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Director Valley, alternate, stated a letter was sent out listing the meeting dates for the year of 2008: February 6, April 2, June 4, and September 10; all at 10 AM.
- Next meeting: February 6, 2008 – 10:00 AM

- In response to Director Trujillo, Fire Chief Mette gave a brief synopsis on the JPA located at McClellan composed of the OES, Sacramento City and Sacramento Metropolitan Fire District. The District and the City each contribute \$45,000 per year with OES at \$100,000. The intent was to improve the McClellan Training site but obstacles have been encountered with the Air Force and nothing accomplished. The money has been collecting, with a portable classroom purchased and located next to the super JPA Training site. OES and the District have been conducting classes through the JPA. When the District Training Site develops in Rancho Cordova, some of these functions can be transferred.

The Public Safety JPA with all the classrooms located in McClellan is composed of the District, City Police and Fire, Sheriff's Department, and Los Rios Community College District. The academies for all organizations are conducted there along with numerous functions. The County Emergency Operation Center (EOC) is located in Building 600 and both buildings are maintained by the County.

Finance Committee—(Jones)

- Received a report on today's meeting. Medic report forthcoming to analyze use of District resources for the program.
- Next meeting: January 10, 2008 – 5:00 PM

Policy Committee—(Lawson)

- Interested in remaining on the Policy Committee.
- Next meeting: January 24, 2008.

BOARD MEMBER QUESTIONS AND COMMENTS:**Board Members:**

- Wished everyone Merry Christmas and a safe and Happy Holiday Season.

Granados:

- Recognized Brian Rice for his work at Local 522.
- Acknowledged Finance Director Sponable for a great job on presentation of the financial picture.
- A new Fire Code was adopted. Mike Stewart represented the District.
- There will be a change of guard in the near future and congratulated those personnel.

Jones:

- Acknowledged Douglas Wigner Jr., the recipient of the Life Saving Commendation. Great work on educating the public.
- Congratulated the new retirees on the many decades of service in the Fire District.

Lawson:

- Congratulated the new Metro Fire Board Officers.
- Thanked Director Kelly for his guidance and leadership as Board President in 2007.
- Met with the Red Cross today and was informed that the City and County of Sacramento are approaching the record of 11 fire incidents, with the total currently at 7. Encouraged the public to exercise safety during the Holiday Season to avoid setting a record.
- Thanked the fire and support services of Sacramento Metropolitan Fire District, the City, the protective services of the California Highway Patrol, Sheriff's Department, and City Police. Encouraged the public to take time to stop and thank them for an outstanding job.

Clark:

- Commended the young man who remained calm and lucid and helped his father.

Trujillo:

- Commended Douglas Wigner Jr. for his act of heroism.
- Thanked Director Kelly for his leadership as Board President through 2007.
- Thanked Board Clerk Charlotte Tilson for keeping the Board up on things and appreciated the outstanding service provided to the Board.
- Thanked staff for their reports and the employees of Sacramento Metropolitan Fire District for an outstanding job through 2007.
- We have the best men and women in the fire service and thanked them for the job they do for this District.
- Thanked the 17 retirees for their dedicated years of service to the District and wished them well in their retirement.

- Extended a personal and public thank you to Director Greg Valley for the knowledge and help he gave him as a Board member over the past seven years so he could serve the District to the best of his ability.
- Thanked the Board for their confidence in electing him as President.
- Congratulated Director Lawson who will serve as Vice President and Director Granados as Secretary.

Kelly:

- It has been a pleasure to serve as Chair of this Board and looking forward to the leadership under Director Trujillo.
- It is the Holiday Season. Reminded everyone to help those less fortunate. Cautioned those donating to make sure it is a bona fide charity insuring the money will get to the people they purport to help.

RECESS TO CLOSED SESSION 7:02 PM**RECONVENE TO OPEN SESSION 7:10 PM****CLOSED SESSION GOVERNMENT CODES:**

Report by General Counsel Margarita:

1. CONFERENCE WITH LEGAL COUNSEL-POTENTIAL LITIGATION

Pursuant to California Government Code Section 54956.9(c)

Deleted.

2. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – Three Cases

- A. Teresa Means-Ferguson vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02810
- B. Irene Yslas vs. Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 07AS02789
- C. George Appel vs Sacramento Metropolitan Fire District
Sacramento County Superior Court Action No. 06CS01590

No action taken on all three cases.

ADJOURNMENT – The meeting adjourned at 7:15 p.m.

Matt Kelly, President

Thomas J. Lawson, Secretary

Charlotte Tilson, Clerk of the Board